



# STC Chicago Scholarship Application – College and University

Thank you for your interest in our STC Chicago Student Scholarship.

## Application Materials

To apply for this year's scholarship, please submit the following items to [scholarship@stc-chicago.com](mailto:scholarship@stc-chicago.com):

- Completed application form
- A one-page description of your career goals in the field of technical communication including an explanation of why you chose this field
- A faculty recommendation letter from the person signing the waiver in this application form sent by email from the school account or handwritten on school letterhead.
- One to two samples from your coursework or profession / workplace. For each sample, include a description of the project or assignment, your role in planning and developing the project, and whether you completed the project on your own or as part of a team.

For example, if you were the editor for a brochure or pamphlet, tell us and include the process that you followed as the editor. If anything was professionally edited or reviewed, please let us know.



## Evaluation Criteria

The STC Chicago Scholarship Committee will evaluate applicants based on the following criteria:

- Writing quality demonstrated in the application materials (clarity, spelling, grammar, ...)
- Potential to contribute to the technical communication profession following attainment of degree or certificate
- Likelihood of working in the field following attainment of degree or certificate
- Strength of faculty recommendation
- Academic records (relevant coursework and GPA)
- Additional observations from the evaluation committee judges

STC Chicago reserves the right not to award a scholarship (and to select an alternate winner) if we become aware or have reasonable grounds to believe that a winner is not eligible. We also reserve the right not to award the scholarship in the event that there are no suitable candidates that displayed adequate talents during the competition or no candidates who fully meet the application criteria.

In evaluating samples, emphasis will be placed on technical communication skills that you are developing through your academic studies.

## How to Apply

**Please return the completed application materials to [scholarship@stc-chicago.com](mailto:scholarship@stc-chicago.com).** We will send a confirmation email for all entries received.

**Note:** If you do not receive a confirmation, please contact [program@stc-chicago.com](mailto:program@stc-chicago.com).

## Scholarship Schedule

Applications must be received by email on or before May 15, 2019. Applicants will be notified of the committee decisions by May 31, 2019. Scholarship award payment will be made directly to the educational institution.



**Personal Information**

<b>Name</b>			
	<b>First</b>	<b>Middle</b>	<b>Last</b>
<b>Mailing Address</b>			
	<b>Street address</b>		
	<b>City</b>	<b>State</b>	<b>ZIP code</b>
<b>Permanent Address, if different</b>			
	<b>Street address</b>		
	<b>City</b>	<b>State</b>	<b>ZIP code</b>
<b>Telephone</b>			
	<b>Daytime number</b>	<b>Evening number</b>	
<b>Home or Personal E-mail Address, not a school email address</b>			

**Education**

<b>Academic Institution</b>		
<b>Department or Program</b>		
<b>Department or Program Director</b>		
<b>Degree or Certificate</b>		
<b>Classes Completed, related to your degree program</b>		
<b>Class for next Fall (Soph., Jr, Sr) OR year of graduate work</b>		
<b>Status for next Fall (full- or part-time)</b>		
<b>Cumulative GPA (using 4.0 scale)</b>	(Total GPA)	(GPA In your major)



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**Applicant Waiver**

I hereby affirm that the information provided in this application packet is true and accurate and that the project work is my own, unless otherwise noted as a team project. My writing samples do not contain classified or proprietary information, and I have notified the holder of the copyright I have used this work as a sample.

I understand the contents of the application packets will be kept confidential among the members of the scholarship review team and will not be returned to me.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Faculty Member's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Faculty Member Printed Name: \_\_\_\_\_

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**Questions?** Send e-mail to [scholarship@stc-chicago.com](mailto:scholarship@stc-chicago.com).